Milesburg Borough Water Authority Meeting Minutes
416 Front Street
July 27, 2026

Name	Authority Role	Attendance
Plummer Davidson	Chair	Present
Ethel Kellerman	Board Member	Present
Jonathan McClure	Vice Chair	Present
LuAnn Bruno	Board Member	Present
Fred Kellerman	Board Member	Absent
Michaela Bressler (Secretary/Treasurer)	Employee	Present
Matt Deskevich, HRG Engineer	Consultant	Present
Jeff Stover, Esq.	Solicitor	Absent

Guests: Ruth Barndt, Sally Sayers, and Barry Campbell Jr.

Pledge of Allegiance

Plummer Davidson called the meeting to order at 6:30 p.m.

Visitors
Ruth Barndt had some questions about past treasurer reports.
Previous Minutes (Motion to Approve)

LuAnn Bruno made the motion to approve June 22, 2026, meeting minutes, seconded by Jonathan McClure. The motion carried.

Treasurer, Budget Reports/Payment of Bills (Motion to Approve)

Ethel Kellerman made the motion to approve and authorize payment of the bills as presented, seconded by LuAnn Bruno. The motion carried unanimously.

Old Business

Usage Report: June was 280.
Leak Detection: Ongoing
Backflow Inspection Report: Everyone has sent their backflow for the year, and the final four letters will go out 8/1/2026.
Delinquent Accounts: There are currently 63 delinquent accounts, and door hangers will go out next Monday, 8/3.
Personnel Committee: One Personnel issue that will be handled tomorrow.
HRG Engineer
Matt Deskevich reported that the **Consumer Confidence Report (CCR)** was required to be distributed to customers by **July 1, 2026**. The CCR, along with the **Tier III Public Notification**, was mailed to customers on **June 25, 2026**.

Matt also reported that the **Water Allocation Permit** renewal is due by **September 15, 2026**.
Additionally, Matt advised that **LSA Grant** award notifications are not expected to be announced prior to **November 17, 2026**, as funding is not currently available.

New Business

Personnel Policy
Additions to Sections **7.15** and **7.23(c)** of the Personnel Policy were presented and reviewed, reflecting changes made since the previous meeting.
A motion was made by **Jonathan McClure** and seconded by **Ethel Kellerman** to adopt and implement the revised Personnel Policy, including the additions to Sections 7.15 and 7.23(c). The motion carried.

Niagara Bottling Emergency Protocols
Jonathan McClure, Nicholas Witherite, Michaela Bressler, and Jeff Stover met with representatives from Niagara on July 22, 2026. The Authority will continue meeting with Niagara as discussions progress.
Niagara requested that the Board review emergency response protocols that were developed several years ago for use between Niagara and the Milesburg Borough Water Authority. Niagara indicated that the protocols had previously been provided to the Authority but were not further evaluated at that time. Niagara requested consideration of the protocols for potential implementation.
Niagara also discussed invoices issued by the Authority for after-hours callouts required to shut down pumps on Niagara's behalf. Concerns were expressed regarding these charges. Niagara further discussed expenses related to the water line at the "Y." Authority representatives noted that the existing agreement assigns responsibility for those costs to Niagara.
Nicholas Witherite explained that the Authority's pumps currently operate approximately every 14 hours on alternating days. Niagara stated that they experience pressure-related operational challenges during pumping cycles.
Jonathan McClure suggested reviewing the pumping schedule and consulting with the control’s technician regarding the feasibility of modifying pump operations to run every six hours on a daily basis. It was noted that more frequent pumping could help maintain higher tank levels, increase available emergency storage, and reduce the likelihood of tank levels dropping to approximately 50% before pump activation. Staff will continue evaluating potential operational adjustments.

Adjournment

A motion to adjourn the meeting was made by LuAnn Bruno and seconded by Jonathan McClure. The motion carried unanimously.
Meeting adjourned at 6:49 p.m.

Submitted by,

_____
Michaela Bressler
Secretary/Treasurer
Date: 7/28/2026